

Minutes of Marshall Library Board – May 14, 2025

Call to Order:

The Marshall Public Library Board of Trustees met in regular session on Wednesday, May 14, 2025. President John Tarble called the meeting to order at 6:00 pm. Board members present were Mike Cameron, Jody Green, Robert Nelson, Steven Schofield, Jenn Smitley, Melissa Strait and Herman Wallace. Alyson Thompson, Director and Jamie Poorman, Head Librarian, were also present. Janet Hasten was absent.

Pledge of Allegiance:

The Pledge of Allegiance was performed by the trustees.

Proposed Office Slate:

Jody Green nominated the following trustees as officers: President – John Tarble, Vice-President – Herman Wallace, Treasurer – Jenn Smitley, and Secretary – Janet Hasten. On a motion by Jenn, seconded by Melissa, the nominations were approved. Nominated officers present were sworn in by Jamie Poorman.

Public Comments:

There were no public comments.

Secretary's Report:

The minutes from the April 9, 2025, meeting were reviewed. On a motion by Herman, seconded by Bob, the minutes were approved.

Officers' Reports:

There were no officers' reports.

Presentation of Bills:

The May invoices were listed and reviewed, plus the final bill from Hannig, which was an add-on for April. On a motion by Melissa, seconded by Mike payment of the bills for May of \$13,708.06 and an April add-on of \$89,076.70, for a total of \$99,784.76 were approved. A roll call vote was taken and recorded as follows:

John – yes, Herman – yes, Melissa – yes, Bob – yes, Steve – yes, Jody – yes, Jenn – yes, Mike - yes

Librarian's Report:

Jamie presented the Librarian's Report for April. Patron registration increased by 12 and total circulation was 3,055. Jamie noted that the seed library numbers are more accurate this month and the Facebook views were close to 100,000. She also noted that there is still some problems getting an accurate count from the west door counter.

Friends of the Library Report:

The Friends of the Library met on May 1, 2025. The Friends transferred money for furniture purchases. They will also be increasing membership fees for the next membership drive. Their next meeting will be July 2, 2025, at 5:00 pm.

Marshall Area Public Library District Report:

The Area District met April 22, 2025. Their Trustee Ethic Statements were signed, and they will be doing some maintenance on the "Little Libraries." Their next meeting will be on June 24, 2025, at 4:30 pm.

Director's Report:

Alyson updated the trustees on several events and activities in April. Alyson noted that 62 out of 95 participants completed the Read to Feed challenge, resulting in \$450 being donated to Heifer International. Alyson also informed the trustees that Dawson Duke's last day would be May 31, due to unmet domicile requirements. At the end of April, the Library accounts held \$91,097.37 in Operations, \$10,000.00 in Retirement and \$10,000.00 in Special Reserves, for a total of \$111,097.37.

Old Business:

There was no old business.

New Business:

- Approval/hire of new library clerk – Alyson recommended the hiring of Cheryl Martin for an open clerk position. On a motion by Herman, seconded by Jenn, the recommendation was approved.
- President appoints two trustees to review FY25 meeting minutes – John appointed Janet and Melissa to review the minutes.
- Distribution of trustee contact information and appointed committees for FY26. – Alyson provided copies to the trustees.
- Distribution of FY26 board of trustees meeting dates – Alyson provided copies of the meeting dates to trustees.

Discussion of annual library tour

The recommendation for the annual library tour in August is the Vigo County Library 12-Points.

Other:

- Annual Library presentation to City Hall – thank you for attending!
- Underground Railroad tour available in the Illinois Room
- Policy updates are needed to allow online access for temporary cards.

Adjournment:

The meeting was adjourned at 6:33 on a motion by Steve, seconded by Mellissa.

Next meeting will be on June 11, 2025, at 6:00 pm at the Marshall Public Library in the McConchie Meeting Room.

Jody Green, Trustee